

# MORGAN CITY MAIN STREET LOCAL FAÇADE GRANT APPLICATION 2025

## Property Information:

Business \_\_\_\_\_ Street Address \_\_\_\_\_  
Applicant \_\_\_\_\_ Telephone \_\_\_\_\_  
Owner \_\_\_\_\_ Telephone \_\_\_\_\_

## Scope of Work:

- |   |          |
|---|----------|
| 1. Clean and/or repair brick                                  | \$ _____ |
| 2. Sand and pant weatherboards                                | \$ _____ |
| 3. Repair storefront window and door system                   | \$ _____ |
| 4. Repair upper floor windows                                 | \$ _____ |
| 5. Repair transom windows                                     | \$ _____ |
| 6. New Awnings (attach illustration)                          | \$ _____ |
| 7. New Sign (attach illustration showing placement and scale) | \$ _____ |
| 8. Paint stucco, wood, or painted masonry front               | \$ _____ |
| 9. Repair parapet and/or flashing                             | \$ _____ |
| 10. Other: _____<br>_____                                     | \$ _____ |

## Grants require a dollar for dollar match.

Grant Amount Requested \$ \_\_\_\_\_

Total Cost of Project \$ \_\_\_\_\_

## Owner Approval for Tenant Application

I, \_\_\_\_\_, owner of the building at \_\_\_\_\_ give my consent to the applicant to proceed with façade work on the building as outlined in the Scope of Work section of this application.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Required Historic District Commission Approval

This certifies that the building located within the boundaries of either a National Register Historic District or a locally designated Historic District and that the building is a Historic element of the District. The improvements requested in the Scope of Work section of this application are hereby:

Approved \_\_\_\_\_

Rejected \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Historic District Commission Representative

**\*\*Please remember that a permit is required to begin work if you are approved. The permit can be acquired from City of Morgan City Planning and Zoning Department.\*\***

I, \_\_\_\_\_, am submitting an application for consideration to participate in the Morgan City Main Street Facade Grant Program. I understand that this submission does not guarantee funding. With this letter I am certifying that I understand the terms and conditions of the grant program.

I acknowledge that if I begin work without an application that has been approved and signed by the Morgan City Main Street Board of Directors and the Morgan City Historic District Commission, I am proceeding at my own risk. I fully understand that my proceeding without proper approval could result in my project not receiving facade funding.

I further understand that if I have an approved application but deviate from the approved scope of work or specifications, I am proceeding at my own risk and as a result my grant may be terminated. This is a reimbursable grant, I must submit my receipts verifying that the contractors have been paid in order to receive my grant allocation.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Checklist – These items must be included in COA Request as well.**

- \_\_\_ 1. Photos of your façade and one from street.
- \_\_\_ 2. Accurate Drawings, illustrating all proposed work on the building.
- \_\_\_ 3. A detailed narrative describing the **Scope of Work** for each enumerated section of the application sheet. This should include how work is to be done and the materials to be used.
- \_\_\_ 4. If adding/changing materials, include a sample of the product.
- \_\_\_ 5. Signed estimate from contractor(s) covering all proposed work.

**Timeline for the Morgan City Main Street Facade Program:**

**Monday, March 31, 2025 - Grant Application with all attachments must be turned in .**

**Tuesday, April 1, 2025 - Main Street Board of Directors Meets to approve grant applications**

**Monday, Monday, April 14, 2025 - Grants awarded & work may begin.**

**Monday, October 13, 2025 - Last day for consideration of extension for completion of work.**

**Friday, December 12, 2025 - All improvements must be completed, and invoices submitted.**